GSA

GSA Federal Supply Service

FLEET FORUM

GENERAL SERVICES ADMINISTRATION
SOUTHEAST SUNBELT REGION

Welcome to the latest edition of the Southeast Sunbelt Region's Fleet Forum. It is designed to provide information on upcoming events and items of interest to GSA Fleet customers.

Networkcar

GSA Fleet is now able to provide the benefits of vehicle monitoring to your agency through Networkcar. Networkcar provides both Global Positioning System (GPS) tracking and remote diagnostic reading ability for your fleet. No software or downloads are necessary. Once installed in a vehicle, the system collects diagnostic data from a host vehicle's on-board computer and location information from a global positioning system (GPS) and transmits the data over a conventional wireless network to an Internet-based computer system. The computer system analyzes the data and posts the results on a secure website **www.networkcar.com**. If you are interested on having this device installed on your vehicle or for additional information, please contact your FSR.

Inside This Issue...

Visit us on the Web at:
www.gsa.gov

Services
•
Vehicle Leasing (Vehicle Rates)

Please share this newsletter with your co-workers.

Florida FMC

The Florida Fleet Management Center (FMC), located in Merritt Island, FL, was established on April 1, 1964, at the Kennedy Space Center. It opened as a result of an interagency agreement signed by Administrators of both GSA and NASA. In 1995, the FMC expanded its management to cover all of Florida, except the panhandle. In April 2005, they moved to their new location on Merritt Island. They have one Fleet field office located in Miami.

Today, the FL FMC is one of the largest FMC's in the nation, providing over of 6,300 vehicles to 543 customers. A total of 11 employees make up the Florida Fleet Management team with over 223 years combined transportation experience.

Michael Johns
Fleet Manager
16 years Transportation Experience

Mike Kelly
Senior FSR
39 years Transportation Experience

Rick Ingram
Senior FSR
8 years Transportation Experience

Merritt Island FMC: Front Row L-R: Jeanie Hall, David Thomas, Stephen Baughn, Emily Merbitz. Back Row L-R: Rick Ingram, Michael Johns, Mike Kelley, Dave McArthur, Rod Stilwell, Dave Roberson

Dave McArthur
FSR
16 years Transportation Experience

Dave Roberson
FSR
25 years Transportation Experience

David Thomas
FSR
26 years Transportation Experience

Emily Merbitz
FSR/Co-Op
2 years Transportation Experience

Jeanie Hall
FSR
20 years Transportation Experience

Rod Stilwell
FSR
35 years Transportation Experience

Miami Fleet Office
Jesse Kimbrough

Stephen Baughn
FSR
1 year Transportation Experience

Jesse Kimbrough
FSR
35 years Transportation Experience

GSA Vehicle Auctions for 2006

Are you looking for a well maintained pre-owned vehicle? Well, you're in luck since our auction season has just begun! GSA Fleet vehicles are sold by public auction. With the exception of GSA Fleet associates and their immediate household families, if you are 18 years old you can bid on these well-maintained vehicles.

Our five auction facilities and upcoming auction dates are listed to the right for your convenience. These are preliminary dates, so be sure to check the website to verify that dates have not changed.

Auctions allow time beforehand for vehicle inspection. Vehicles may be started but not moved. Bidders are advised to inspect vehicles carefully. Deficiencies when known will be listed in the auction catalog (provided at the auction facility) or will be announced prior to the sale. There are additional provisions for warranties and refunds.

To become a registered bidder to purchase during an online vehicle sale, you must contact the auction house prior to the sale date.

See our website for additional information: http://autoauctions.gsa.gov

**Atlanta Auto Auction
Red Oak, GA**
March 16, April 20, May 18, June 22

**Chattanooga Auto Auction
Chattanooga, TN**
March 14, April 11, May 31, June 13

**Daytona Auto Auction
Daytona Beach, FL**
March 8, April 12, May 10, June 14

**Rawls Auto Auction
Leesville, SC**
March 21, April 18, May 16, June 20

**Rea Brothers
Mid-South Auction
Pearl, MS**
March 2, April 6, May 4, June 1

Changes in Customer Information

One thing we can all agree on is that change is constant. Please remember to provide your FSR with up-to-date information on changes that occur within your agency. This would include changes in agency contact, address, phone number, fax number or email address. As the new vehicles begin to arrive, your FSR needs accurate information to pass on to our marshalling sites for contacting you.

FedFleet 2006
Driving Toward Excellence

The Federal Fleet Policy Council and the GSA Office of Governmentwide Policy and GSA Fleet are proud to sponsor **FedFleet 2006: Driving Toward Excellence**. It will be held June 20-22 at the Los Angeles Convention Center.

FedFleet 2006 will include the GSA Automotive Federal Vehicle Standards breakout sessions and vendor presentations. In addition, we are also including for the first time extensive Aviation Workshop sessions and an all-day Basic Fleet Management class into the agenda. This comprehensive collection of fleet management, automotive procurement and aircraft related an educational session truly makes FedFleet 2006 a one-stop experience for Fleet Management professionals.

For more specific information regarding the FedFleet 2006, please visit our website at: **www.fedfleet.org.**

New Feature in Mileage Express

You can now update your Fund Code, Acct 1 and Acct 2 fields in Mileage Express at anytime, instead of having to wait until you report your monthly mileage. Check it out!

Newest Associate

The Atlanta Accident Management Center welcomes **John Marlow** to their staff. John worked in the AMC in Kansas City for a year before transferring to Atlanta. He was previously employed at Watkins Motor Lines, where he spent a year as the Assistant Manager of the Regional Maintenance office. He is a retired US Army Maintenance Chief Warrant Officer 3 and has recently completed studies at Upper Iowa University, with a Bachelor degree in Business Administration. John resides in Stockbridge, GA, with his wife and has one daughter living in Coldwater, KS.

MCC CORNER

Just because your vehicle may be getting a little age or miles on it doesn't mean that it's totally out the manufacturer's warranty. Some vehicles carry 5 year/60,000 mile warranties; others have power train warranties up to 70,000 miles. Most large trucks & buses have engine and transmission warranties in addition to the base warranty. Please contact the Maintenance Control Center (MCC) at 1-888-622-6344 if you have any warranty or maintenance questions.

MCC Technicians work hard to get reimbursement for items covered under warranty, but must know about the repair beforehand so they can direct you to a dealer if needed for warranty recovery.

AMC CORNER

The Accident Management Center (AMC) now has responsibility for glass repair and replacement for all GSA Fleet vehicles. This was previously done by the Maintenance Control Center. The AMC can refer you to automotive glass vendors who can restore your vehicle to optimum condition quickly and economically. If you have glass damage on your vehicle, please contact the AMC at 1-800-325-2958 for immediate assistance.

According to *GlassDoctor.com*, nearly 11 million windshields are replaced every year. It takes only a small stone to cause a crack in the glass, and one day of freezing temperatures to make the crack grow. Driving with a cracked windshield can be quite dangerous. It's also easy for the glass to shatter in a crash. So contact the AMC to fix or replace your cracked automotive glass as soon as possible. If the windshield only has a small chip/crack, it often can be repaired, rather than being replaced, at a much lesser expense.

Alternative Fuel Vehicles

GSA Fleet has been providing quality Alternative Fuel Vehicles (AFV's) to the federal community since 1991. GSA has purchased over 98,000 AFV's for its customers, making GSA Fleet the second largest AFV fleet in the United States. Currently, GSA Fleet has over 53,000 AFV's in its inventory.

Many agencies have been very conscious of the Energy Policy Act when placing orders for replacement vehicles this acquisition season. Now that the vehicles have been ordered, it is important that we actually use the alternative fuel when available.

Currently, AFV fueling stations are not very widespread; however they are available in some areas. To locate AFV fueling stations in your area, please visit the Department of Energy's Alternative Fuels website: **www.afdc.doe.gov/.**

The Army and Air Force Exchange Service (AAFES) recently opened its first ethanol (E85) fueling facility on January 6, 2006, at Ft. Benning, GA.
For a listing of E85 stations across the country, visit **www.E85Fuel.com.**

If you are interested in purchasing a pre-owned AFV as your personal vehicle, please visit our website at: **www.autoauctions.gsa.gov.**
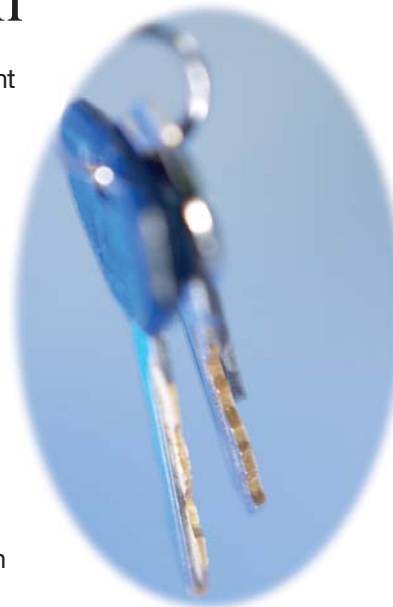
FY06 Vehicle Acquisition

Great news! So far, we have ordered 7,330 new vehicles for this acquisition cycle. Vehicle acquisition for FY 06 is almost complete as we have just started ordering the medium and heavy trucks and buses will be ordered soon. Some models of light trucks are already arriving.

Please help us out when you are contacted to trade out your older GSA vehicle for a new model:

• If it has accident damage, please have it repaired prior to turn-in.
• Vehicles should be turned in with both a front and rear tag. Remove state license plates and replace with the official Government license plates that were issued with the vehicle.
• The GSA Voyager credit card should accompany the vehicle.
• Remove all personal items, agency owned accessory equipment, and trash from the vehicle prior to turn in.
• New vehicles must be picked up promptly. You may incur charges if this is not done.
• If you have a question on the vehicle you received, or on its' accessories or options, contact your FSR. Our auction houses and marshalling sites are not responsible for these areas.

EXPO 2006
GSA Southeast Sunbelt Region invites you to San Antonio, Texas on May 15-18, 2006. The twelfth EXPO will be held at the Henry Gonzalez Convention Center. Attend over 250 hours of professional procurement-oriented training, with CEU credit. There will be over 600 commercial vendors on display. Admission to the EXPO is free to all federal and military employees.

For more specific information regarding the EXPO 2006, please visit our website at: **www.expo.gsa.gov**

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Contractor-Use of GSA Fleet Vehicles

Many agencies/military activities are undergoing commercial activities studies and want to authorize the use of GSA Fleet vehicles by government contractors. The Federal Acquisition Regulation (FAR) provides guidance on contractor use of GSA Fleet vehicles. This guidance can be found at FAR Subpart 51.1 and 51.2. The FAR provides guidance to agencies that provide contractors with government owned or leased motor vehicles. See FAR 45.304.

There are generally two types of contracts:

1) Cost Reimbursable or

2) Fixed Price

Cost Reimbursable Contract: Contractors may be authorized use of GSA Fleet vehicles when the agency's Contracting Officer has complied with the FAR provisions and has provided GSA Fleet the documentation/authorization outlined in the FAR 51.200 - 51.205. This authorized use is contingent upon vehicle availability.

Fixed Price Contract: Fixed Price Contractors are only eligible to use GSA Fleet vehicles if approved by GSA (see FAR 51.201(c) and 41 CFR 101-39.202(d)). The approval authority has been delegated to the Assistant Commissioner, Office of Vehicle Acquisition and Leasing Services (FF). The agency's Contracting Officer must comply with the requirements of FAR 51.200 - 51.205. In addition, the Contracting Officer's request to GSA must include information demonstrating that such authorization will reduce the cost to the government rather than serve as a benefit to the fixed price contractor.

Above taken from GSA - Vehicle Leasing web site

Credit Card Replacement Ordering Reminders

GSA Fleet's Southeast Sunbelt Region has new procedures for ordering Voyager credit cards. If you need a replacement credit card, just follow these steps:

• Dial 404-331-3070 to listen to the new procedures for ordering a replacement credit card.
• Email (**sefleetcreditcards@gsa.gov**) is the preferred method for submitting a request. However, faxes (404-331-1879) are still acceptable.

• Credit Card requests must include the following information:
  1. Vehicle tag number
  2. Reason card needs to be replaced. Was it lost, stolen, or damaged?
  3. If the card was lost or stolen, a statement explaining the circumstances and steps taken to find the card must be provided.
• Emails must contain government extensions (.gov, .mil, etc.) and faxes must contain an agency letterhead to be processed. If

your agency's email does not contain a government extension, your agency's name must be easily recognized by the email address.
• Credit cards will be mailed to the agency's Point of Contact provided in our GSA Fleet database.